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Date: Friday, 29 May 2020

To: Members of the Growth Scrutiny Committee

Please attend a meeting of the Growth Scrutiny Committee to be held on **Monday, 8 June 2020 at 1.00 pm.** This meeting will be held through virtual meeting software. Access credentials to the meeting will be sent to you under separate cover.

Yours sincerely

Sarah Skenberg

Joint Head of Corporate Governance and Monitoring Officer

Members of the Committee

Conservative Group	<u>Labour Group</u>	Independent Group
Councillor Pat Antcliff Councillor Michelle Emmens Councillor Anthony Hutchinson Councillor Richard Welton Councillor Nick Whitehead	Councillor Nigel Barker Councillor Suzy Cornwell Councillor Lee Hartshorne	Councillor John Funnell

For further information about this meeting please contact: Damon Stanton 01246 217011

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 <u>Minutes of Last Meeting</u> (Pages 4 - 8)

To approve as a correct record and the Chair to sign the Minutes of the Growth Scrutiny Committee held on 27 February 2020.

4 Remit of the Committee

- a. Scene Setting Terms of Reference (Pages 9 12)
- b. How the Committee Operates

Selection of Scrutiny Review Topic (Pages 13 - 14)

To discuss and select a topic for the Committee's Scrutiny Review. (Please fill in the attached sheet if you have any suggestions which we can discuss at the meeting).

6 **Draft Work Programme 2020/21** (Pages 15 - 18)

To consider the attached draft Work Programme of the Growth Scrutiny Committee 2020/21 and make any suggestions for items.

7 Forward Plan of Executive Decisions (Pages 19 - 22)

To consider the attached Forward Plan of Executive Decisions – 13 March to 9 April 2020.

8 Additional Urgent Items

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

9 Date of Next Meeting

The next meeting of the Growth Scrutiny Committee is scheduled to take place on Monday, 6 July 2020 at 1.00 pm.



Polish

French

We speak your language

Mówimy Twoim językiem

Nous parlons votre langue

Spanish

Hablamos su idioma

Slovak

Rozprávame Vaším jazykom

llovak

Chinese

我们会说你的语言

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If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

Agenda Item 3

GROWTH SCRUTINY COMMITTEE MINUTES OF MEETING HELD ON 27 FEBRUARY 2020

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GROWTH SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON 27 FEBRUARY 2020

Present:

Councillor A Hutchinson (Chair)

Councillor N Barker Councillor L Hartshorne

" S Clough " N Whitehead

" J Funnell

Also Present

Steve Lee – Strategic Partnership Co-ordinator (for Min No 550)

Ged Lucas – Interim Director of Economic Growth (for Min No 552)

Caroline Renwick – Portfolio Holder for Economic Growth (for Min No 552)

Marcus King – HS2 (for Min No 551)

Jack Day – HS2 (for Min No 551)

Sue Veerman – Overview and Scrutiny Manager

Damon Stanton – Governance Officer

546 Election of Chair

<u>RESOLVED</u> – That Councillor A Hutchinson be elected as Chair for the remainder of the Municipal Year.

547 Apologies for Absence

Apologies for absence were received from Councillors D Ruff and S Cornwell.

548 Declarations of Interest

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

Councillor N Whitehead declared an interest an item 6 – HS2.

549 Minutes of Last Meeting

<u>RESOLVED</u> – That the Minutes of the meeting of the Growth Scrutiny Committee held on 16 January 2020 be approved as a correct record and signed by the Chair.

GROWTH SCRUTINY COMMITTEE

550 Partnership Activities in Support of Growth

The Committee welcomed Steve Lee, the Strategic Partnership Co-ordinator, who provided an update on the Partnership Team's activities in support of Growth.

Members heard that the Partnership Team employed 9 staff, or 7.5 FTE (full time equivalent). The Officer provided an overview of the Partnership's remit, which included the armed forces and community development.

It was stated that the 2014-2020 Bolsover North East Derbyshire (BNED) LEADER Programme was coming to an end, with the process becoming closed to applicants on 30 September 2020. Overall, North East Derbyshire had received £707,329.77 in funding, which had created 27.07 FTE jobs. Across North East Derbyshire and Bolsover the programme had contracted £1,248.695.88 with 37 projects, to deliver 69.82 jobs.

The Officer informed the Committee that there was a contract monitoring period to ensure that those who had benefitted from the programme honoured their commitments. Members noted that the cost per FTE job created was £18,144, whilst the D2N2 Local Enterprise Partnership (LEP) target was around £25,000 per job.

The Committee discussed the success of the BNED LEADER Programme and agreed that whilst the jobs created were important, the secondary lift in economic value from those investments had promoted vitality and sustainable development within North East Derbyshire communities. Members praised the positive impact the investment in Killamarsh Gym had on the community.

The Strategic Partnership Co-ordinator invited the Chair to a project tour around the District scheduled for 30 March 2020.

Members discussed the importance of locality when delivering good programmes, and agreed that continuity in funding would help the Partnership's Team to provide further good and ambitious programmes. There was a consensus that a recommendation could be put forward to assist the Partnership's Team, in particular, in regards to the Council's work with the D2N2 LEP.

Members thanked the Officer for attending the meeting.

The Officer then left the meeting.

551 HS2

The Committee welcomed Marcus King and Jack Day from HS2, to receive a presentation on the project and how it would be affecting the District. The Committee also welcomed Councillor C Renwick – Portfolio Holder for Economic Growth.

The presentation outlined a number of important topics in relation to HS2. These included a project re-cap; the Phase 2B timeline; the HS2 route in North East Derbyshire; benefits; hotspots; property schemes; recent announcements; and what was next in the project.

The Committee noted that HS2 would be upgrading existing rail lines in the District, and that the Midland Rail line would become electric. It was stated that HS2 representatives had over 20 technical meetings with surrounding authorities, and that over 2,600 people had been seen in consultation events in the area.

Members were informed of the opportunities that HS2 presented to the District, which included reduced journey times for passengers, a major upgrade to the railway, a significant investment in infrastructure, an overall increased network capacity, more jobs and more investment. The Committee heard that each new freight train with access to the rail network was equivalent to 76 heavy goods vehicles from our roads. Research by the East Midlands Growth Strategy concluded that HS2 could create 74,000 jobs and generate £4 billion a year for the East Midlands region.

The HS2 Officers highlighted a number of case studies in which local businesses and people would benefit from increased business and employment opportunities. The presentation was concluded by updating Members on Property Payment Zones and what was next in the project. The Committee discussed the Birmingham to Leeds Phase, and its importance for the District.

Members thanked Marcus King and Jack Day from HS2 for their attendance, who then left the meeting.

552 Council Plan - Growth

Councillor C Renwick – Portfolio Holder for Economic Growth, and Ged Lucas – Interim Director of Economic Growth were present to discuss the Council Plan and its implication on growth in the District.

The Committee discussed the Growth Strategy and what was being done specifically to focus on continued growth in the District. Members heard that the Growth Strategy sought to deliver on the priorities that were laid out in the Council Plan, such as skills and tourism. The Officer commented that the Authority was working with a number of colleges and universities to promote, research and develop the District's skill base.

Members were updated on the Clay Cross Town Deal Board and other town centre regeneration projects. The Committee discussed the capacity of the Economic Development Team, and that a realistic approach was needed in regards to the scope and size of the economic growth projects they were able to undertake. Subsequently, Members agreed that they would like to see the Authority work closer with large regional organisations such as D2N2, and that the Council should seek to take advantage when resources were made available.

The Committee heard that the newly appointed Director of Growth was due to commence their role in May, and that the Director would not be joint and would focus on NEDDC only.

The Portfolio Holder for Economic Growth outlined her vision for the District, and informed Members of the One Public Estate Projects in Eckington and Killamarsh. Members noted that the Council intended to conduct an Asset Review on the Council's stock.

The Committee had a wide ranging discussion on industrial investment and manufacturing in the District, and Members expressed concern in regards to the limited growth in the Council's National Non-Domestic Rates (NNDR). The Interim Director of Economic Growth explained that the Council was looking at a number of sites with a view to increasing the Council's supply of quality business units, so that there was a portfolio of different sized premises and locations that tailored to a variety of business needs.

The Committee concluded the discussion by reiterating their desire to see greater growth in the District, which would require more high skilled jobs, better connectivity through infrastructure, investment and tourism.

Members thanked the Officer and the Portfolio Holder for Economic Growth for attending the meeting.

553 List of Key Decisions - Issue No 93

AGREED – That the List of Key Decisions – Issue No 93 be noted.

554 Work Programme

<u>AGREED</u> – That the Work Programme be noted.

555 Additional Urgent Items

There were no urgent items to be discussed at the meeting.

556 Date of Next Meeting

The next meeting of the Growth Scrutiny Committee is scheduled to take place on Thursday 9 April 2020 at 1.00 pm.

Growth Scrutiny MINS 0227

Terms of Reference

5.3 <u>Scrutiny Committees</u>

- (a) Within their themed areas, all Scrutiny Committees will:-
 - (i) review decisions made by and the performance of the *Council Meeting*, the *Cabinet*, committees and *Officers* both in relation to individual decisions and over time (but not including *Regulatory Decisions*)
 - (ii) review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
 - (iii) question members of the *Cabinet* and *Officers* about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions (but not including *Regulatory Decisions*)
 - (iv) make recommendations to the *Council Meeting* and/or *Cabinet* arising from work undertaken by a *Scrutiny Committee*
 - (v) review the performance of other public bodies in the area and invite reports from them by asking them to address the *Scrutiny Committee* about their activities and performance
 - (vi) question and gather evidence from any person with their consent
 - (vii) collaborate with other *Scrutiny Committees* and other bodies carrying out similar functions outside the Council
 - (viii) report to the Council meeting annually on the scrutiny function and their work
 - (ix) exercise functions relating to call in and Councillor Call for Action.

(b) Growth Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Local Enterprise Partnership and Combined Authorities
- Business/Economy
- Economic Development
- Regeneration

- Asset Management
- Planning
- Tourism
- Partnerships
- Strategic Housing Housing Strategy

(c) Communities Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Statutory Crime and Disorder responsibility
- Community Safety
- Leisure
- Health and Well being
- Street Scene
- Environment Health (including Licensing)
- Inclusion
- Equality
- Housing Management
- Emergency planning
- Estates and property

(d) Organisation Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Services:
 - Audit
 - Communication and Consultation
 - Customer Services
 - Finance
 - Governance
 - Human Resources
 - ICT
 - Legal
 - Procurement
 - Revenue and Benefits
 - Scrutiny
 - Strategy and Performance
- Shared Services
- Commissioning /De Commissioning Services
- Self Regulation

- Transformation Programme
- Employees

(e) Audit and Corporate Governance Scrutiny Committee

The committee will:-

- (i) consider the Internal Audit annual report and opinion, and a summary of Internal Audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements
- (ii) consider summaries of specific Internal Audit reports as requested
- (iii) consider reports dealing with the management and performance of the providers of Internal Audit Services
- (iv) consider a report from Internal Audit on agreed recommendations not implemented within a reasonable timescale
- (v) consider the External Auditor's Management Letter, relevant reports, and the report to those charged with governance
- (vi) consider specific reports as agreed with the External Auditor
- (vii) comment on the scope and depth of external audit work to ensure it gives value for money
- (viii) liaise with the Audit Commission over the appointment of the Council's external auditor
- (ix) commission work from Internal and External Audit as necessary
- (x) maintain an overview of the *Contract Rules*, and *Finance Rules*
- (xi) review any issue referred to it by the *Chief Executive*, a *Director*, the *Monitoring Officer*, the Chief Finance Officer or the *Council Meeting*, a committee or the *Cabinet*
- (xii) monitor the effective development and operation of risk management and corporate governance in the Council
- (xiii) monitor the Council's anti fraud and corruption strategy

- (xiv) oversee the production of the Council's Statement on Internal Control and recommend its adoption
- (xv) oversee the Council's arrangements for corporate governance and agree necessary actions to ensure compliance with best practice
- (xvi) oversee the Council's compliance with its own and other published standards and control
- (xvii) approve the Council's audited Annual Statement of Accounts
- (xviii) review the annual statement of accounts, specifically to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the *Council Meeting*
- (xix) consider the External Auditor's report to those charged with governance on issues arising from the audit of the accounts

5.4 Issues falling within the functions of two or more Scrutiny Committees

Any Committee may consider matters that are important to the Health and Well Being of residents within North East Derbyshire.

Where a particular issue could fall within the functions of two or more Scrutiny Committees the Chairs of the relevant Scrutiny Committees, following consultation with the Overview and Scrutiny Manager, will agree which Scrutiny Committee will consider the matter.

AGIN 4(a) (Comms Scrut 0608)2018/AJD

Agenda Item 5

What makes a good scrutiny topic?

- A concern that affects a large percentage of the Districts residents
- An issue Scrutiny can influence and add value to
- A persistent problem that is not being resolved
- An underperforming service or overspending one etc.
- A topic that Cabinet has asked Scrutiny to investigate (prior to a report for decision going to Cabinet)
- Timely an in depth review can take several months. Report could not be completed in time as issue moves on. More suitable to do a spotlight review or a special meeting look.

Not a good topic

- Duplication of work -Something being reviewed elsewhere, such as by Audit or service review for improvement, and where there are current recommendations not yet implemented (however, can sometimes be useful to feed in if review live and adds value)
- An issue that affects a small number of people and can be resolved in another way
- A topic which is the subject of an Ombudsman Inquiry or internal investigation
- A topic that is too complex, too long, requires too many resources to complete

Overview and Scrutiny Committees Suggested Topics for Review 2020/21

Suggested by:
Issue to be looked into:
Why I think we need to look at this:
What would I like to see come out of such a review:

GROWTH SCRUTINY WORK PROGRAMME 2020/21

MONDAY AT 1:00 PM

Chair Councillor J Hutchinson Vice Chair Councillor M Emmens

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
8 th June, 2020	Remit of the Committee		 Briefing on Scrutiny: Scene setting The terms of reference for the Committee How the Committee operates, ways of working – Discussion 	Committee Members / Sue Veerman -Overview and Scrutiny Manager If same membership may not be required
	Draft Work Programme	Consultee, monitor and challenge	To consider items for the draft work programme for the year and any suggested items for inclusion	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	 To consider suggestions for review and select a topic for the Scrutiny Review Consider what we want to look at Consider stakeholders who we want to see 	Committee Members Items received from officers
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman- Overview and Scrutiny Manager

6 th July, 2020	Scrutiny Review	Review	Lead Officer Scene setting	
		Review	Approval of project planApproval of timetableDrafting of questions	
	Performance Management Report	Monitor and challenge	To consider the report from the Improvement Officer - Performance	Amar Bashir – Performance Officer
	List of key decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	To consider the Committees' work programme	Sue Veerman Overview and Scrutiny Manager
7th September, 2020	Scrutiny Review	Review	Interviews	
	List of key decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	To consider the Committees' work programme	Sue Veerman Overview and Scrutiny Manager
9 th November, 2020	Growth Strategy	Monitor and challenge	To discuss the new Growth Strategy	Portfolio Holder and Director of Economic Growth and Development

		Monitor and challenge		
	List of key decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	To consider the Committees' work programme	Sue Veerman Overview and Scrutiny Manager
18 th January, 2021		Monitor and challenge		
		Monitor and challenge		
	List of Key Decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	To consider the Committee's Work Programme	Sue Veerman - Overview and Scrutiny Manager
22nd February 2021	Partnership Activities in Support of Growth	Monitor and challenge		Steve Lee- Strategic Partnership Co-Ordinator
		Monitor and challenge		

	Forward Plan of Executive Decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	To consider the Committee's Work Programme	Sue Veerman - Overview and Scrutiny Manager
26 th April, 2020	Previous Scrutiny Review – Tourism and Growth	Monitor and challenge	Scrutiny Review action plan – consider progress	Julian Cosgrove – Economic Development Manager
	Monitoring of O&S recommendations	Monitor	To monitor the implementation of previous committee and review recommendations	Sue Veerman - Overview and Scrutiny Manager
		Monitor and Challenge	•	
	List of key decisions	Consultee, monitor and challenge	To consider the list of key decisions	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	To consider whether the Committees' work programme has been completed at year end	Sue Veerman - Overview and Scrutiny Manager

Previous Scrutiny Review – Business Centres and Industrial Units



Forward Plan of Executive Decisions for the period 13 March 2020 – 9 April 2020

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, or (ii) an officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or receiving income of over £100,000 revenue or £250,000 capital, or
- (b) Have a significant impact on two or more wards in the Council's area.

At least 28 calendar days' notice must be given before they are due to be taken by the Cabinet or an officer under delegated powers.

The Cabinet can make urgent decisions which do not appear in the Forward Plan. A notice will be published at the District Council Offices and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The Forward Plan also lists those 'Exempt' Decisions which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the officers or senior employees responsible for producing the reports and reports for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why something is a Key Decision or is going to be taken in private then please contact the Governance Team on 01246 217391 or email: alan.maher@ne-derbyshire.gov.uk.

Published under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Sarah Sternberg, Head of Corporate Governance & Monitoring Officer

Published on: 11 March 2020

Cabinet members and their responsibilities

Member	Portfolio of responsibilities
Councillor M E Thacker MBE	Leader and Portfolio Holder for Overall Strategic Leadership
Councillor A Dale	Deputy Leader and Portfolio Holder for Council Services
Councillor C Cupit	Portfolio Holder for Environment
Councillor J Kenyon	Portfolio Holder for Transformation & Climate Change
Councillor B Lewis	Portfolio Holder for Partnerships & Leisure
Councillor P Parkin	Portfolio Holder for Finance
Councillor A Powell	Portfolio Holder for Communications & Housing
Councillor C Renwick	Portfolio Holder for Economic Growth

DECISION TO BE TAKEN	DECISION- MAKER	DATE OF DECISION	KEY DECISION	EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION)	RESPONSIBLE PORTFOLIO HOLDER	RESPONSIBLE OFFICER
Land Sales To consider offer(s) to sell Council owned General Fund land.	Cabinet	9 Apr 2020	Key	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Jeremy Kenyon	Matthew Broughton
Medium Term Financial Plan To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery, together with any implications this may have for the Council's staffing establishment.	Cabinet	9 Apr 2020	Key	Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.	Councillor Paul Parkin	Jayne Dethick
Page 2						

DECISION TO BE TAKEN	DECISION- MAKER	DATE OF DECISION	KEY DECISION	EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION)	RESPONSIBLE PORTFOLIO HOLDER	RESPOSIBLE OFFICER
Vehicle Replacement Programme Replacement of two Refuse Collection Vehicles.	Cabinet	9 Apr 2020	Key	Open	Councillor Charlotte Cupit	Steve Brunt
Medium Term Financial Plan To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.	Cabinet	9 Apr 2020	Key	Open	Councillor Paul Parkin	Jayne Dethick